



**Hastings Public Library Board of Trustees  
Minutes of Board Meeting on February 1, 2021**

1. **CALL TO ORDER** - The meeting was called to order by Jordan Brehm at 4:32 PM.
  - a. Board members present were Norma Jean Acker, Kim Bosma, Jordan Brehm, Audrey Burton, Jeff Kniaz, David Koons, Kelli Newberry, John Resseguie, and Mary Rivett.
  - b. Also present were Peggy Hemerling, David Edelman, and Diane Hawkins and Sophie Bates from J-Ad.
  
2. **APPROVAL OF THE AGENDA:**
  - a. It was moved by Resseguie, supported by Acker, that the agenda be approved as amended.  
**Motion Approved**
  
3. **COMMENTS FROM THE PUBLIC** - none
  
4. **COMMUNICATIONS** - none
  
5. **APPROVAL OF THE MINUTES**
  - a. It was moved by Kniaz, supported by Newberry, that the minutes of December 7, 2020 be approved as written. **Motion Approved**
  
6. **FINANCIAL REPORTS AND INVOICES**
  - a. **Invoices for December**
  - b. **December Budget Report**
  - c. It was moved by Resseguie, supported by Kniaz, that the financials be accepted as reported.  
**Motion Approved.**
  
7. **COMMITTEE REPORTS**
  - a. Budget and Finance – meeting set for Thursday, February 4 at 3:30.
  - b. Building and Grounds
  - c. Personnel
  - d. Policy – Local History Collection Development Policy – It was moved by Burton, supported by Newberry, to accept the Local History Collection Development policy. **Motion Approved.**
  - e. Marketing
  
8. **LIBRARY DIRECTOR’S REPORT:** The report is attached.

9. **UNFINISHED BUSINESS – none**

10. **NEW BUSINESS:**

a. **TH Eifert – 4 estimates for HVAC repair**

- i. Remove and replace hoses for radiant heat panels in children’s area - \$750.00
- ii. Replace fan motor on Rooftop Unit #2 -- \$1890
- iii. Replace seal on circulating pump #1 - \$750
- iv. Replace condenser fan contactor on Rooftop Unit #1 - \$690.00  
total cost of \$4090.00,
- v. It was moved by Kniaz, supported by Newberry, to have all four repair jobs completed as soon as possible. **Motion approved.**
- vi. Peggy will also create a retroactive log of HVAC repairs.

- b. **Librarica estimate to provide WI-FI printing:** This is a license to allow print jobs via Wi-Fi. It was moved by Kniaz, supported by Acker, to purchase 10 licenses for \$995.00 with a annual renewal cost of \$150 every year after that. **Motion approved.**

11. **BOARD MEMBER COMMENTS:** Board commented on multiple online comments about how happy people were to have the library open.

12. **ADJOURNMENT:** It was moved by Kniaz, supported by Resseguie, to adjourn the meeting at 5:06. **Motion approved.**